

**ONTARIO FAMILY STUDIES
HOME ECONOMICS
EDUCATORS' ASSOCIATION**



Association des Educateurs des Sciences
Familiales de l'Ontario

ANNUAL REPORT 2019

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Please note that the Financial Statements are not included in this report. To obtain a copy of the statements, Members may request a copy by contacting the Association's Administrator, Lauren Stitt at ofsheea@ofsheea.ca.

**OFSHEEA Board of Directors
2018-2019**

Officers

President	Derek Wun
Past President	Vacant
Vice President	Camille Naranjit
Treasurer	Vacant
Secretary	Cassandra Francois
Regional Director's Representative	Niki Bales
Directors-at-Large Future Directions	Vacant
Directors-at-Large Corporate Sponsorship	Jennifer Hill

Regional Directors

Eastern	Vacant
Central East	Angela Partridge
Metro Toronto	Theresa Aquí
Central West	Lesia Hucal
Western	Niki Bales
Northern	Vacant

Standing Committee Chairs

Awards	Camille Naranjit
Conference Chair	Derek Wun
Membership	Derek Wun
Communications	Nahid Mawji
Nominations	Derek Wun
Resolutions	Camille Naranjit

BOARD REPORTS
May 1, 2018 - April 30, 2019

President's Report

- May 2018: Contacted potential workshop presenters for Fall Conference 2018.
- May-June 2018: Coordinated Aga Khan Museum writing project.
- June-August 2018: Communicated with Aga Khan Museum regarding final details of Aga Khan Museum – OFSHEEA Writing Project.
- July 2018: Booked permit for OFSHEEA Fall Conference.
- August 2018: Edited Aga Khan Museum writing project resources.
- September 1, 2018: Spoke with Conference Committee chairs regarding online conference registration procedures.
- September 2, 2018: Communicated with Becker & Associates regarding 2018-2019 membership online registration procedures.
- September 12, 2018: Attended Conference Committee conference call.
- September 15, 2018: Met with C. Francois to prepare Annual Report 2018.
- September 26, 2018: Facilitated Board of Directors conference call.
- October 10, 2018: Attended Conference Committee conference call.
- October 13, 2018: Met with C. Francois and N. Mawji to prepare November Board of Directors meeting agenda.
- October 25, 2018: Attended Conference Committee conference call.
- November 1, 2018: Picked up name tags for fall conference from Becker & Associates.
- November 2, 2018: Helped set up for OFSHEEA Fall Conference.
- November 3, 2018: Attended OFSHEEA Fall Conference.
- November 3-4, 2018: Facilitated November Board of Directors meeting.
- November 15, 2018: Drafted OSSTF Grant Proposal.
- November 20, 2018: Finalized OSSTF Grant Proposal.
- November 21, 2018: Mailed out OSSTF Grant Proposal.
- November 25, 2018: Conference call with L. Stitt and N. Mawji.
- December 18, 2018: Prepared agenda for conference call.
- December 19, 2018: Facilitated December Board conference call.
- December 31, 2018: Posted notice of the passing of former OFSHEEA Board member on OFSHEEA website.
- January 9, 2019: Spoke with S. Butler from _____ regarding potential project launch with OFSHEEA.
- January 16, 2019: Facilitated first January Board conference call.
- January 25, 2019: Met with S. Butler regarding OFSHEEA partnership for pilot program 'Future Foodies'.
- January 30, 2019: Facilitated second January Board conference call.
- March 7, 2019: Prepared agenda and facilitated Conference Committee call.
- March 28, 2019: Facilitated Conference Committee conference call.
- April 1, 2019: Conference call with C. Naranjit and L. Stitt to discuss OSSTF funded resource writing project.

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- April 10, 2019: Met with C. Francois and N. Mawji to prepare April Board of Directors meeting agenda.
 - April 28, 2019: Chaired April Board of Directors bi-annual meeting.

Submitted by Derek Wun

Past President

- Position Vacant, no report submitted

Vice President's Report

- May 2, 2018: Participated in an OFSHEEA Conference Planning Teleconference (follow-up feedback from 2017 conference)
- September 4, 2018: Attended an appointment at TD Bank to research GIC terms and rates to bring to the Board meeting in November.
- September 26, 2018: Participated in an OFSHEEA Conference Planning Teleconference
- September 30, 2018: Compiled GIC research regarding investment options.
- October 16, 2018: Worked on gathering award resources and planning award nomination process and the timeline for nominations.
- October 17- 31, 2018 Printed participation certificates for OFSHEEA conference attendees as registrations came in.
- October 30, 2018: Reviewed all paperwork and OFSHEEA Annual General Meeting Book for OFSHEEA conference
- November 2, 2018: Helped the Executive with the set-up at the school for the OFSHEEA Conference.
- November 3, 2018: Co-chaired the Annual General Meeting and helped facilitate the Conference and in the evening I participated in the post-AGM Board Meeting
- November 4, 2018: Co-chaired and participated in the Board Meeting
- December 7, 2018: Reviewed and made some corrections in the 2018 Minutes for the Annual General Meeting.
- December 12, 2018: Participated in OFSHEEA Teleconference.
- January 16, 2019: Participated in OFSHEEA Board Teleconference to help plan spring regional meetings.
- January 30, 2019: Participated in OFSHEEA Executive Teleconference to help plan spring regional meetings.
- March 7, 2019: Participated in OFSHEEA Executive Teleconference to discuss spring regional meetings.

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- March 28, 2019: Participated in OFSHEEA Conference Planning Teleconference

Submitted by Camille Naranjit

Treasurer's Report

- Position Vacant, no report submitted

Secretary's Report

- May 2, 2018: Participated and recorded minutes for OFSHEEA Conference Committee Teleconference
- September 12, 2018: Conference Committee Teleconference
- September 15, 2018: Met with President, D. Wun to organize Annual General Meeting Report
- September 26, 2018: Participated and recorded minutes in OFSHEEA Conference Planning Teleconference
- September 26-October 3 2018: Compiled, edited and formatted Board Reports for Board of Directors to be submitted in Annual Report 2018.
- October 10, 2018: Participated and recorded minutes for Conference Committee Teleconference
- October 13, 2018: Met with President, D. Wun to create agenda for Board of Directors Meeting
- October 25, 2018: Participated and record minutes for Conference Committee Teleconference
- November 2, 2018: Set up Conference at Meadowvale Secondary School
- November 3, 2018: Attended and participated in OFSHEEA 2018 Annual Conference. Tear down.
- November 3-4, 2018: Attended, participated and recorded minutes for Board of Directors Meeting
- December 19, 2018: Participated and recorded minutes for Executive Teleconference
- January 16, 2019: Participated and recorded minutes for Conference Committee
- January 30, 2019: Participated and recorded minutes for Conference Committee
- March 7, 2019: Participated and recorded minutes for Conference Committee
- March 28, 2019: Participated and recorded minutes for Conference Committee
- April 28, 2019: Participated and recorded minutes for Spring Board of Directors Meeting Teleconference

Submitted by Cassandra Francois

Director- at-large- Future Directions Report

- Position Vacant, no report submitted

Director- At-Large Corporate Sponsorship Report

- Represented OFSHEEA by responding to various emails and inquiries from potential sponsors, resource and trade and book companies.
- May 2018: Investigated cost of purchasing USB sticks for conference packages
- May 1, 2018: Targeted emails to Trade and Book and Resource Fair companies.
- May 2, 2018: Participated in Conference Committee teleconference.
- May 24, 2018: Participated in Conference Committee teleconference.
- May 31, 2018: Participated in Conference Committee teleconference.
- May 24, 2018: Participated in Conference Committee teleconference.
- June 14, 2018: Created electronic letterhead for OFSHEEA conference correspondence.
- June 21, 2018: Participated in Conference Committee teleconference.
- June 21, 2018: Created “Save The Date” notices for OFSHEEA Fall Conference.
- June 22, 2018: Confirmed Bronze level sponsor and trade table for 2018 Fall Conference.
- June 23, 2018: Updated Trade and Book Letters to reflect change from purchase of raffle tickets to door prize to reflect current gambling laws.
- July 31, 2018: Confirmed a second Bronze level sponsor and trade table for 2018 Fall Conference.
- August 13, 2018: Arrange shipment of promotional materials for delegate bags and created invoice.
- August 16, 2018: Confirmed registration of resource fair table.
- September 12, 2018: Participated in Conference Committee teleconference.
- September 23, 2018: Confirmed additional trade and book table for OFSHEEA Fall Conference
- September 26, 2018: Participated in Board of Directors conference call.
- September 26, 2018: Organized conference registrations on the back-end of the website to update confirmed conference attendees.
- October 3, 2018: Targeted emails to unregistered Trade and Book and Resource Fair companies.
- October 3, 2018: Registered Trade and Book and Resource Fair emails with conference details.
- October 10, 2018: Participated in the Conference Committee teleconference.

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- October 29, 2018: Final Trade and Book and Resource Fair registration and reminder emails.
 - November 1, 2018: Organize and map out trade tables, print lunch tickets for vendors and create Trade and Book and Resource Fair signage and door prize info
 - November 2-3, 2018: Participated in and set up OFSHEEA Fall Conference and Annual Meeting at Meadowvale Secondary School. Managed Trade and Book, Resource Fair Vendors and Door Prizes.
 - November 3: Participated in OFSHEEA Board Meeting.
 - November 4, 2018: Participated in Board meeting.
 - December 2019: Corresponded with various companies to request sponsorship/advertising opportunities for our spring workshops.
 - December 19, 2018: Participated in Spring workshop planning teleconference.
 - January 16, 2019: Participated in Spring workshop planning teleconference.
 - January 30, 2019: Sent regrets to Spring workshop planning teleconference.
 - March 28, 2019: Participated in Conference Committee Teleconference
 - April, 28, 2019: Participated in Board teleconference.
 - Ongoing – Monitor corporatedirector@ofsheea.ca email and respond to inquiries.

Submitted by Jennifer Hill

Regional Director's Representative Report

- September 20, 2018: Created email introduction for the year to welcome Regional members
- September 30, 2018: Sent a second mass email to members and an e-mail to Regional reps
- November 2, 2018: Attended in OFSHEEA Fall Conference set up at Meadowvale Secondary School
- November 3, 2018: Attended and participated in OFSHEEA Fall Conference. Tear Down.
- November 4, 2018: Attended and participated in Board of Directors Meeting.
- November 25, 2018: E-mailed Regional Reps
- November 26, 2018: Emailed Regional Reps the list of members
- December 19, 2018: Participated in Executive Teleconference meeting.
- January 30, 2019: Participated in Conference Committee Teleconference
- April 28, 2019: Participated in Spring Board of Directors Teleconference

Submitted by Niki Bales

Eastern Regional Director's Report

- Position Vacant, no report submitted

Metro Toronto Regional Director's Report

- May 2, 2018: Attended OFSHEEA conference committee teleconference.
- May 24, 2018: Attended OFSHEEA conference committee teleconference.
- May 31, 2018: Contacted potential presenters for the 2018 OFSHEEA conference.
- June 21, 2018: Attended OFSHEEA conference committee teleconference.
- July 1, 2018: Sent confirmation emails to all confirmed conference presenters.
- September 12, 2018: Attended OFSHEEA conference committee teleconference.
- September 14, 2018: Requested/obtained donation for conference door prize.
- September 19, 2018: Sent reminder emails to 10 conference presenters.
- October 1, 2018: Emailed 15 TDSB Family Studies teachers, encouraging them to become members and attend the conference.
- October 18, 2018: Followed up with conference workshop presenters regarding sending in their resources.
- October 25, 2018: Attended OFSHEEA conference committee teleconference.
- October 27, 2018: Contacted conference presenters with workshop numbers.
- November 2, 2018: Assisted with conference set-up.
- November 3, 2018: Attended conference, presented workshop. Attended board meeting.
- November 4, 2018: Attended board meeting.
- November 5, 2018: Sent wrap-up/thank you emails to conference presenters.
- December 19, 2018: Attended Executive teleconference.
- January 30, 2019: Attended teleconference re: Spring workshops.
- February 8, 2019: Submitted description for potential spring workshop.
- February 15, 2019: Attended Family Studies subject council meeting at the TDSB Social Sciences, World Studies and Humanities conference.
- March 28, 2019: Attended teleconference re. 2019 conference. Created document to brainstorm potential workshops for conference.
- April 28, 2019: Attended and participated in OFSHEEA Board of Directors meeting teleconference.

Submitted by Theresa Aquí

Central West Regional Director's Report

- December 19, 2018: Participated in Conference Committee meeting.
- April 25, 2019: Submitted a news item for Instagram about New Food Guide information for educators from Nutrition Education Consultants
- April 28, 2019: Attended and participated in Board of Directors meeting teleconference.

Submitted by Lesia Hucal

Central East Regional Director's Report

- November 3, 2018 : Presented at the Fall Conference. Began new role as Central East Rep for OFSHEEA
- November 17, 2018 : Sent out an introduction email to all Central East members
- January 30, 2019 : Attended teleconference for Spring Conference planning
- February 21, 2019: Sharing of OFSHEEA's Spring Conference information with YRDSB Family Studies Heads

Submitted by Angela Partridge

Western Regional Directors' Report

- September 20, 2018: Created email introduction for the year to welcome Regional members
- September 30, 2018: Sent a second mass email to members and an e-mail to Regional reps
- November 2, 2018: Attended in OFSHEEA Fall Conference set up at Meadowvale Secondary School
- November 3, 2018: Attended and participated in OFSHEEA Fall Conference. Tear Down.
- November 4, 2018: Attended and participated in Board of Directors Meeting.
- November 25, 2018: E-mailed Regional Reps
- November 26, 2018: Emailed Regional Reps the list of members
- December 19, 2018: Participated in Executive Teleconference meeting.
- January 30, 2019: Participated in Conference Committee Teleconference
- April 28, 2019: Participated in Spring Board of Directors Teleconference

Submitted by Niki Bales

Northern Regional Director's Report

- Position Vacant, no report submitted

Awards Report

- Fall of 2018: Solicited nominations from the membership from awards through website and email blast.
- October 2018: With Executive Committee decided to award Jennifer Marr with an award. Lauren ordered the award.

Submitted by Camille Naranjit

Membership Report

For the membership year September 1, 2018 - August 31, 2019, we had a total of 144 members:

- 130 individual memberships
- 8 retired membership
- 6 student memberships

For the membership year September 1, 2018 - August 31, 2019, of the 144 members:

- 26 members were from Central East Region
- 38 members were from Central West Region
- 2 members were from Eastern Region
- 25 members were from Toronto Region
- 23 members were from Western Region
- 30 members were undeclared

Submitted by Derek Wun

Communications Report

- May 4, 2018: Uploaded Regional Cuisine of Mexico Map, Mexican Lab, and Mexico Food and Culture sheets onto OFSHEEA website.
- May 4, 2018: Sent May 4 resource blast.
- May 7, 2018: Uploaded Regional Merit Award and Nomination Form onto OFSHEEA website.
- May 7, 2018: Uploaded Student Scholarship Award and Nomination Form onto OFSHEEA website.
- May 7, 2018: Sent Regional Merit Award and Nomination Form and Student Scholarship Award and Nomination Form on mailchimp.
- May 9, 2018: Updated Call for Presenters Workshop and Proposal Form on OFSHEEA website. Resent Call for Presenters Workshop and Proposal Form on mailchimp.
- May 14, 2018: Resent Adelaide Hoodless Award on mailchimp.
- May 18, 2018: Uploaded May 18 th Resource Blast onto OFSHEEA website.
- May 18, 2018: Sent May 18 th Email Resource Blast.
- May 21, 2018: Resent Centennial Leadership Award.
- June 4, 2018: Sent Regional Merit and Student Scholarship awards on mailchimp.
- June 25, 2018: Uploaded Save the Date article onto OFSHEEA website and sent Save the Date email blast.
- June 27, 2018: Re-sent and updated “Save the Date” email Blast.
- August 15, 2018L Uploaded resources from conference 2017 onto OFSHEEA website.
- September 13, 2018: Uploaded Fall 2018 Conference poster onto OFSHEEA website.

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- September 13, 2018: Sent Fall 2018 Conference poster on email blast.
 - September 19, 2018: Resent Fall 2018 Conference poster on email blast.
 - September 25, 2018: Resent Fall 2018 Conference poster on email blast.
 - September 26, 2018: Attended teleconference.
 - September 30, 2018: Resent Fall 2018 Conference poster on email blast.
 - October 3, 2018: Uploaded Proxy form and Annual Report 2018 onto OFSHEEA website and sent Proxy form and Annual Report 2018 on email blast.
 - October 4, 2018: Sent emails regarding login issues.
 - October 25, 2018: Sent cookbook discount email blast.
 - October 31 st , 2018: Reset user ID and password for members who had trouble logging in.
 - November 3, 2018: Attended Fall Conference & Attended Board of Directors Meeting.
 - November 4, 2018: Attended Board of Directors Meeting.
 - November 6, 2018: Replied to issues regarding login access.
 - November 15, 2018: Uploaded members only resources from conference 2018 onto OFSHEEA website.
 - November 15, 2018: Uploaded how to read a scholarly article resource onto OFSHEEA website.
 - November 15, 2018: Uploaded Deeper Learning in the Fashion Classroom link onto OFSHEEA website.
 - November 15, 2018: Uploaded free resources from conference 2018 onto OFSHEEA website and uploaded HIF200 Interactive Timeline for Families onto OFSHEEA website.
 - November 25, 2018: Attended conference call with D. Wun and L. Stitt.
 - November 28, 2018: Changed all the fashion and housing resources to members only on OFSHEEA website.
 - November 28, 2018: Changed all the food and nutrition resources to members only on OFSHEEA website.
 - November 29, 2018: Uploaded practising knife skills resource onto OFSHEEA website.
 - November 29, 2018: Uploaded how to handle baby safely resource onto OFSHEEA website.
 - November 29, 2018: Uploaded principles of development activity onto OFSHEEA website.
 - December 8, 2018: Fixed issues regarding accessing resources.
 - December 8, 2018: Fixed username and password for members.
 - December 9, 2018: Had a call with D. Wun regarding accessing resources.
 - December 9, 2018: Changed all of the food and nutrition resources to members only.
 - December 9, 2018: Edited scheduled mailchimp eblasts.
 - December 15, 2018: Removed retired members from mailchimp list.
 - December 30, 2018: Sent eblast about Joanne Mackie.
 - January 6, 2019: Uploaded menu for sewing projects on OFSHEEA website.

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- January 6, 2019: Sent January 6 resource blast.
 - January 13, 2019: Sent MED students in Home Economics Education Human Ecology and Everyday Life resource blast.
 - January 16, 2019: Uploaded Body Images Lesson onto OFSHEEA website.
 - January 16, 2019: Attended January 16, 2019 teleconference call.
 - February 12, 2019: Sent Home VS Hospital Birth resource blast.
 - February 26, 2019: Responded to emails for member help.
 - April 10, 2019: Uploaded Patricia J. Hames award onto OFSHEEA website.
 - April 10, 2019: Met with D. Wun and C. Francois to discuss Spring Board Meeting 2019.
 - April 11, 2019: Sent Patricia J. Hames award email blast.
 - April 28, 2019: Attended Spring 2019 Conference Call.
 - April 30, 2019: Uploaded Canada's New Food Guide Information For Educators onto OFSHEEA website.
 - April 30, 2019: Sent Canada's New Food Guide Information For Educators email blast.

Submitted by Nahid Mawji

Nominations Report

- No nominations to report

Submitted by Derek Wun

Resolutions Report

- November 2018: Post AGM and Fall Board of Directors Meeting, compiled the discussion points from the meeting to craft resolutions.
- April 2019: Brought resolution ideas to the Board of Directors to get approval to write the resolutions for eventual Executive Approval.

Submitted by Camille Naranjit

**OFSHEEA Board of Directors
2019-2020**

Officers

President	Derek Wun
Past President	Vacant
Vice President	Camille Naranjit
Treasurer	Vacant
Secretary	Cassandra Francois
Regional Director's Representative	Niki Bales
Directors-at-Large Future Directions	Michelyn Gallant
Directors-at-Large Corporate Sponsorship	Jennifer Hill

Regional Directors

Eastern	Vacant
Central East	Angela Partridge
Metro Toronto	Theresa Aqui
Central West	Lesia Hucal
Western	Niki Bales
Northern	Vacant

Standing Committee Chairs

Awards	Camille Naranjit
Conference Chair(s)	Vacant
Membership	Derek Wun
Communications	Nahid Mawji
Nominations	Derek Wun
Resolutions	Camille Naranjit



Annual General Meeting
Saturday, November 9, 2019
12:30 p.m. - 1:00 p.m.
Meadowvale Secondary School, Mississauga, Ontario

AGENDA

Location: Lecture Hall

- | | | |
|------|----------------------------------------------|---------------------------|
| 1.0 | Call to Order and Announcements | <i>Derek Wun</i> |
| 2.0 | Introduction of Current Members of the Board | <i>Derek Wun</i> |
| 3.0 | Approval of AGM Agenda | <i>Camille Naranjit</i> |
| 4.0 | Minutes of AGM November 3, 2018 | <i>Cassandra Francois</i> |
| 5.0 | Summary of the Annual Reports | <i>Derek Wun</i> |
| 6.0 | Board of Director Elections | <i>Derek Wun</i> |
| 7.0 | Resolutions | <i>Camille Naranjit</i> |
| 8.0 | Financial Report 2018-2019 | <i>Derek Wun</i> |
| 9.0 | Appointment of Reviewer of Accounts | <i>Derek Wun</i> |
| 10.0 | Other Business | <i>Camille Naranjit</i> |
| 11.0 | Adjournment | <i>Derek Wun</i> |



Minutes of the Annual General Meeting
Saturday, November 3, 2018
12:30 p.m. - 1:00 p.m.
Meadowvale Secondary School, Mississauga, Ontario

1.0 Call to Order and Announcements *Derek Wun, President*

At 12:47 pm, Derek Wun called the meeting to order and introduced Camille Naranjit as Chair of the AGM. Derek Wun confirmed there were 42 voting members present and 12 proxies received so quorum for the conduct of AGM business was achieved. Derek Wun invited all members with voting cards to participate in motions brought forward at today's AGM.

Camille Naranjit welcomed those in attendance and opened the floor to add any corrections to the agenda. Ruth McDonald added CHEF to the agenda under Other Business. Dr. June Matthews gave greetings on behalf of OHEA and Ruth McDonald gave greetings on behalf of CHEF.

Camille Naranjit motioned to accept the agenda as written.
Susan Smith seconded.
No discussion ensued.
Motion carried by a majority.

2.0 Approval of Agenda *Camille Naranjit, Vice President*

At 12:49 pm, Camille Naranjit motioned to accept the agenda as written.
Susan Smith seconded.
No discussion ensued.
Motion carried by a majority.

3.0 Introduction of Current Members of the Board *Derek Wun, President*

At 12:50 pm, Derek Wun welcomed and introduced the Current slate of Board Members, each with their respective positions.

Camille Naranjit stated that business will be conducted by Robert's Rules Version 11.

[Camille Naranjit stated that with this version there is no need to record counted votes and abstentions unless there is an initial tie, or close vote or it is stated in the bylaws (which it is not). If we wish to still record this information, we can pass a standing rule for this AGM. Most of the motions made today will need a majority to pass and there is quorum, after including the received proxies.]

4.0 Minutes of AGM 2017-2018

Cassandra Francois, Secretary

At 12:53 pm, Theresa Aqui motioned to approve the minutes as written.

Susan Smith seconded.

Camille Naranjit asked if there were any corrections to the minutes.

Ruth McDonald made reference to line 8.1 to amend in the previous minutes “Foundation” not “Federation”.

At 12:57 pm, Theresa Aqui motioned to approve the minutes as amended.

Susan Smith seconded.

Motion carried by a majority.

5.0 Appointment of Reviewers of Accounts

Derek Wun, President

At 12:58 pm, Derek Wun asked those in attendance to review the financial report and asked those in attendance if there were any questions on the report.

Linda Matuga motioned to approve the financial report as written.

Nahid Mawji seconded.

No discussion ensued.

Motion carried by a majority.

At 1:00 pm, the membership was notified that Stevenson-LeHocky and Associates was renewed by the Board of Directors as the accounting firm for OFSHEEA for the upcoming fiscal year.

7.0 Summary of the Annual Reports

Camille Naranjit, Vice-President

At 1:02pm, Camille Naranjit asked the membership to review the summary of the Annual Reports as written.

Jennifer Hill motioned to approve the OFSHEEA Annual Reports of 2018 as written.

Susan Smith seconded.

No discussion ensued.

Motion carried by a majority.

8.0 Introduction of Slate of Officers for the Board for 2018-2019 *Derek Wun, President*

At 1:05 pm, Camille Naranjit discussed the Slate of Officers of the Board for 2018-2019. Camille announced that there are four (4) Regional Director Vacancies for the upcoming

year. These include Central West, Central East, High Northwestern and Mid-northern positions.

Camille Naranjit announced that the following positions needed to be voted in by the membership: Secretary, Treasurer, Vice-President and President. There were no registrants from North Western Regional Reps as there were no members present on the floor.

At 1:09pm, Camille Naranjit asked if there were any nominations from the floor for the position of Central West Representative.

Sharon Gordon nominated Lesia Hucal as Central West Representative.

At 1:10pm, Lesia Hucal accepted the nomination as Central West Representative.

At 1:11pm, Jennifer Hill motioned to appoint Lesia Hucal to the Board of Directors for Central West.

Christine Petruszkiewicz seconded.

Motion carried by majority.

At 1:15pm, Angela Partridge submitted a self nomination as the Central East Representative.

Susan Smith moved to appoint Angela Partridge as the Central East Representative.

Tammy Storms seconded.

Motion carried by majority.

At 1:16pm, Camille Naranjit stated that the position of treasurer remains vacant as there were no nominations from the floor.

At 1:17pm, Cassandra Francois submitted a self nomination as Secretary.

Jennifer Hill moved to appoint Cassandra Francois as the Board of Directors Secretary.

Nahid Mawji seconded.

Motion carried by majority.

At 1:19pm, Tammy Storms motioned to approve Camille Naranjit as Vice-President.

Susan Smith seconded.

Motion carried by majority.

9.0 Other Business

At 1:20 pm, Camille Naranjit asked the membership if there was any other business.

OFSHEEA Business:

At 1:21pm, Susan Smith reminded the membership that student scholarships are available on the OFSHEEA website in the amount of \$500.

REPORTS:

At 1:22 pm, Dr. Jane Matthews, President of Ontario Home Economics Association (OHEA), gave a report.

Highlights: OHEA will be having a leadership workshop and their Annual General Meeting and conference at Western University (Brescia Campus), London Ontario occurring on Saturday, March 23, 2019 celebrating the 40th Anniversary of OHEA.

At 1:23 pm, Ruth McDonald, Canadian Home Economics (CHEF), gave a report. Highlights: Ruth described the objectives of OHEA. She encouraged members to view the OHEA website for applications for roles within the organization. She also reminded the membership that if you are a family studies educator for a certain number of years you can apply to become a PHEc. Lastly, CHEF has grants available for family studies projects and it can always benefit from donations.

10.0 Adjournment

At 1:25 pm, Derek Wun thanked everyone for attending the AGM and encouraged them to return to OFSHEEA's Fall Conference 2019.

Jenni Marr motioned to adjourn the Annual General Meeting.

Linda Matuga seconded.

Motion carried by majority.